



# Preparing Our P.O.D. Volunteers: An Interactive Workshop for Trainers

Cambridge Advanced Practice Center for Emergency Preparedness

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## Schedule

1. Background
2. Demonstrations
  - a. Part 1
  - b. Part 2
3. Customization

Background
Demonstrations
Customization

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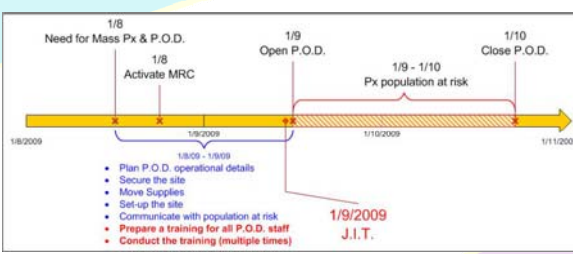
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**Timeline:**

- 1/8:** Need for Mass Px & P.O.D.
- 1/8:** Activate MRC
- 1/9:** Open P.O.D.
- 1/9 - 1/10:** Px population at risk
- 1/10:** Close P.O.D.

**Tasks (1/8/2009 - 1/9/2009):**

- Plan P.O.D. operational details
- Secure the site
- Move Supplies
- Set-up the site
- Communicate with population at risk
- Prepare a training for all P.O.D. staff
- Conduct the training (multiple times)

**1/9/2009 J.I.T.**

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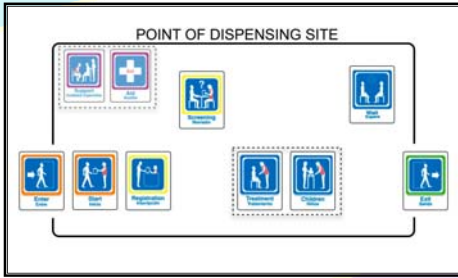
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# Part 1: The Mechanics



Background **Demonstrations** Customization

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## Volunteers?

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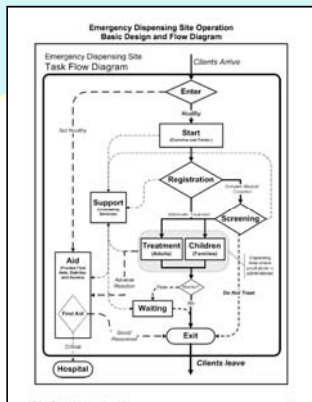
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Background **Demonstrations** Customization

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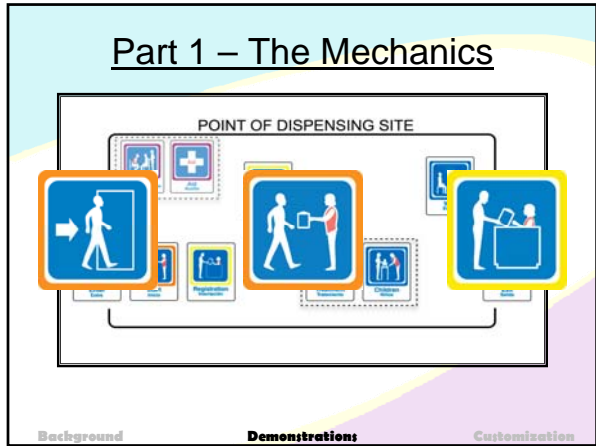
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- ## Part 1 - The Mechanics
- Successful Activity
- Stressful
  - Struggle
  - Limited lecture
  - Peer-to-peer teaching
  - Simultaneous learning and application
  - Repetition
- Background      **Demonstration:**      Customization

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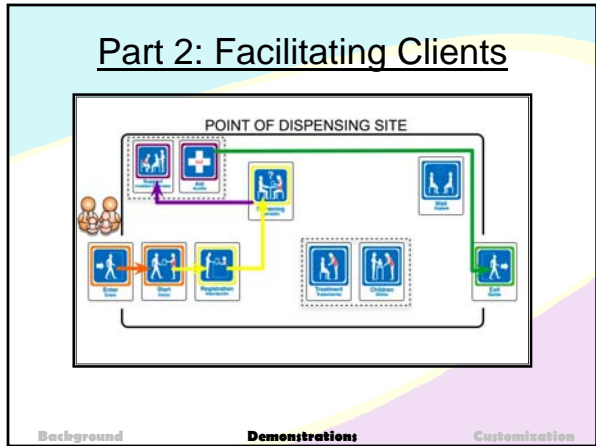
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## Part 2 – Facilitating Clients

- 5,000 people exposed to QRB (50%, 30%)
- Prophylaxis is Med-X, IM-injection
- Contraindicated: Med-X, Pill (2x/day x3)
- All presenting clients are at risk

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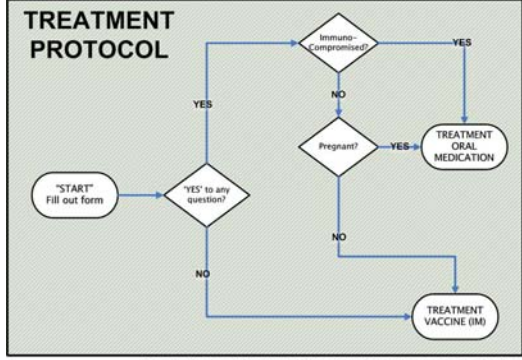
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### TREATMENT PROTOCOL



NOTE: DIRECT ANY PERSON WITH SYMPTOMS OF Q.R.B. TO AID

Background

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### Registration Form: Post-Exposure Prophylaxis

Registration Form: Post-Exposure Prophylaxis		Date:
City/Town:	EDS Location:	
Last Name:	First Name:	Middle Initial:
Phone Number:	Home Street Address:	Zip Code:
Please check 'Yes' or 'No'		
	YES	NO
1. Are you pregnant?		
2. Are you immuno-suppressed?		
FOR STAFF USE ONLY		
Screened By:	Med Recommendation:	
Dispensed By:	Lot#:	Date:

Background

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## Part 2 – Facilitating Clients

### POD Service Policies

- Keep families together
- Children do not translate
- Ask, never assume
- Aid and Support will provide medication
- Clients are customers
- Ask colleagues for ideas and input
- Do not overwhelm clients
- Be reassuring. Alleviate stress

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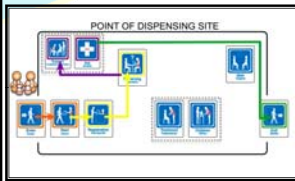
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## Part 2 – Facilitating Clients



### Team Tasks

- Pick a recorder
- Pick a reporter
- Review Case
- Answer questions
  - As a team
  - Reach consensus

Background

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## Part 2 – Facilitating Clients



[Insert Case Study]

1. What service?
2. Next station? Why?
3. Barrier to service?
4. Strategy to overcome?

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## Part 2 – Facilitating Clients



[Insert Case Study]

1. What service?
2. Next station? Why?
3. Barrier to service?
4. Strategy to overcome?

Background

**Demonstration:**

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## Part 2 – Facilitating Clients

### Successful Activity

- Repetition: Barrier?; Solution?
- Reflect on experiences
- Find solutions
- Sensitivity
- Open and accepting atmosphere
- Develop awareness

Background

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## Training Guide

- Training preparation
- Trainer's guides
- Training materials
- Evaluation tools

Background

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## Customizing Part 1



Flow Chart



J.A.S.



I.C.S. Chart

**Exercise Questions**

1. How do you determine the scope of the hazard assessment?
2. How do you determine the severity of the hazard?
3. How do you determine the likelihood of the hazard occurring?
4. How do you determine the risk of the hazard occurring?
5. How do you determine the control measures to be implemented?
6. How do you determine the effectiveness of the control measures?
7. How do you determine the residual risk of the hazard occurring?
8. How do you determine the residual risk of the hazard occurring?
9. How do you determine the residual risk of the hazard occurring?
10. How do you determine the residual risk of the hazard occurring?

**Questions**

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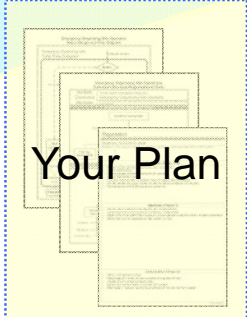
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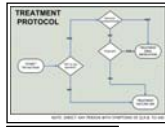
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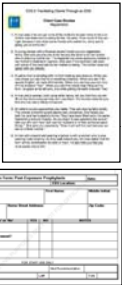
## Customizing Part 2



Your Plan



TREATMENT PROTOCOL



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## Tips

- Facilitator is not the expert, rather work with what the participants discover
- Encourage team work (Copy Limits)
- Timing
- Maintain an All-Hazards perspective
- Have answers:
  - Liability
  - Occupational health and family safety
  - Notification

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Questions or Comments?

Background      Demonstrations      Customization

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**CAMBRIDGE PUBLIC HEALTH DEPARTMENT**  
Cambridge Health Alliance

**APC**  
Advanced Practice Centers

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